



Registered Charity No. 276352



The Association of Grace Baptist Churches (South East) and the Grace Baptist Trust Corporation are jointly hosting a

## **Treasurers Event**

at St John's Wood Road Baptist Church, London NW8 8QX

on 27<sup>th</sup> March 2010

from 10.00 to 13.00

The aim is to provide help for Church Treasurers in the Grace Baptist Family.

The three main sessions are:

10.00 – 10.45 Book keeping, Helpful Computer Packages and SORP Requirements

10.50 - 11.30 PAYE, Statutory Sick Pay and related issues

11.50 – 13.00 Other important issues (Gift Aid, VAT, Listed Places of Worship Grant Scheme, Independent Examination )  
Insurance  
Good Practice

**(There is no charge for this event but there will be an opportunity to make a donation towards expenses on the day)**

**Reply Slip for:**

The Association of Grace Baptist Churches (South East) and the  
Grace Baptist Trust Corporation's

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Name of church.....

The church hopes to be represented at the treasurers' event by:

.....

.....

Singed.....

Address.....

.....

Email.....

Tel No.....

**Please return this form or email the information by 19<sup>th</sup> March to:**

**Jo Hill AGBC(SE),**

**Email: [jo@agbcse.org.uk](mailto:jo@agbcse.org.uk)**

**Mail: 7 Arlington Way, London EC1R 1XA**